

REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – OCTOBER 3, 2023 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM

Mayor Cody Leathers called the meeting to order. Aldermen present: Kevin Copling, Dave Honea, Debbie Martin, Warren Graddy. Aldermen absent: Curtis Holt and Jeff Bouse. Police Chief present: Doug Shelton. City Attorney present: Lance Thurman.

Motion by Honea, seconded by Graddy, to approve the agenda. Vote: All ayes. Holt and Bouse absent.

Citizens Participation: None

Motion by Honea, seconded by Martin, to approve the regular meeting minutes from September 19, 2023. Vote: All ayes. Holt and Bouse absent. Graddy abstained.

Motion by Honea, seconded by Graddy, to approve the bills to be paid. Vote: All ayes. Holt and Bouse absent.

Bluebit pole agreement discussion: Andy Simpson stated that he has reviewed the information and agreement and thinks all looks good, but would like if there are any undergrounds with a pedestal it be 3-4 feet off the pole in case a pole has to be changed. Simpson stated that he talked with Charter Communications and they require it to be 3-4 feet off the pole also. Thurman will contact Bluebit for the requested change in contract.

ARPA projects: Jennifer Basham and AJ Harman presented the council with some projects and information regarding ARPA funds. Basham stated that there is \$300,000 in ARPA funds still coming to the city but it needs to be obligated to projects and then council approved. Basham stated that any projects costing over \$250,000 has to go out for bid.

Harman presented to the council a project, North Springfield-Glassey Avenue Sewer Main Improvements. Included is a breakdown of the project with the current main lines improving to 8 inch lines, manhole replacements, manhole additions, taps, labor costs, and material costs for a total cost of \$233,425.

Harman presented to the council another project, Shamrock Street & Lucia Avenue Sewer Main Replacement. Included is a breakdown of the project with the current main lines improving to 8 inch lines, manhole replacements, manhole additions, labor costs, and material costs for a total cost of \$66,542.

Mayor Leathers thanked Harman for preparing the projects on short notice. Martin asked if there is a time frame to get the actual projects done. Basham will confirm with MRPC. Martin asked how it will affect the budget since the engineer fees are not included. Basham stated that some revenue options can be explored for engineering funds, but for now the county wants to know the city is moving forward with the projects.

Motion by Honea, seconded by Graddy, to approve the North Springfiel-Glassey Avenue Sewer Main Improvements project. Vote: All ayes. Holt and Bouse absent.

Motion by Martin, seconded by Honea, to approve the Shamrock Street & Licia Avenue Sewer Main Replacement project. Vote: All ayes. Holt and Bouse absent.

Motion by Honea, seconded by Graddy, to advertise for labor and material bids for the sewer projects with bids being due at 3:00 p.m. October 20, 2023. Vote: All ayes. Holt and Bouse absent.

It was also discussed what and how the projects were to be bid as there are no engineer plans to work from and decided to still go ahead and bid at least the labor. ***Note that on 10/04/23 Basham spoke with MRPC and it was clarified that the project will have to be engineered and then bid, so there will not be any bids advertised.

Basham stated that there is still \$300,000 from the first round of ARPA funding that was originally allocated for sewer projects. The council needs to decide how to reallocate the funding. It can be used for any city project, just has to be obligated and approved to transfer. It was discussed if the funding could be used for the airport project or the water looping project and if it had to be used this fiscal year or for the next budgeting year. Basham will do some research and report back. Mayor Leathers stated for all to be thinking as it will be a line item at the next council meeting.

Budget revision form: Basham stated that she created a form and would like to use for supervisors and departments to turn in for a record of requested budget revisions every quarter. If something was left out of the budget or things change, the department can meet with their committee, turn the form in and the budget revisions can be approved. Basham will reach out to supervisors to discuss.

Electronic communications management policy discussion: Mayor Leathers stated that it will be discussed at the October 17, 2023 meeting.

Christmas lights discussion: Mayor Leathers stated that he wanted this discussion on the agenda as it is that time of the year and the decorating will begin soon. Mayor Leathers wanted to make it clear that the City of Cuba supports the Christmas lighting project and is willing to donate labor when available, but city crews will have to take care of important city business first. Mayor Leathers stated to all employees and departments to please help with the project when they have available time, and that the bucket trucks will be used when available. Nick Sanazaro, volunteer of the Christmas light project, stated that they appreciate all the help they can get as they put about 1200 hours in the previous year. Sanazaro stated that he spoke with Andy Simpson, electric supervisor, about their help with the roofs

and about how many days they would need the use of the bucket trucks. Sanazaro stated that with permission from the city, they can all work together to get the project done as they more help the better. Mayor Leathers again stated that they support the project and the employees have his blessing to help. Simpson stated that if the board approves, then they will help with the bucket trucks when they can. Martin asked if the Chamber of Commerce or any other businesses had been approached to help, and they have. Mayor Leathers appreciates the collaboration and will reach out to the supervisors to give his blessing to help with the project when available.

Electric Department:

American Precision Die Casting transformer bids: Simpson presented the council with bids for a 1000 KVA transformer for a new building expansion.

DSI, Inc.	\$39,900
Sunbelt Solomon	\$45,925
Midwest Electric Transformer Services	\$61,355

Motion by Honea, seconded by Graddy, to approve the DSI, Inc. 1000 transformer KVA bid for \$39,900. Graddy asked about the lead time, and DSI, Inc. is 48 weeks out. Graddy recommended letting the business know of the wait time and if they want the service sooner they can pay the difference. Mayor Leathers agreed to offer the business the option of waiting for the transformer the city is purchasing or paying the difference of one with a shorter wait time. **Vote: All ayes. Holt and Bouse absent.**

Pole bids: Simpson presented the council with pole bids, 40 – 35 foot to be used at Hood Park and 6 – 50 poles for stock.

Stella-Jones	\$22,320
Bridgewell Resources	\$22,388

Motion by Graddy, seconded by Martin, to approve the bid for poles from Stella-Jones for \$22,320. **Vote: All ayes. Holt and Bouse absent.**

Simpson stated to the council that the Hood Park project probably won't start until the winter.

Martin asked Simpson if the electric department was still in the 3 months of catching up before working on projects. Simpson replied that they were but will now have additional obligations.

EOC Director report:

Rodney Neff reported that all sirens worked during the monthly siren test.

Neff stated that he has made contact regarding some new equipment for the sirens and should be receiving soon. Neff will keep the council updated.

Police Chief report:

PC Shelton gave an update on nuisance complaints.

PC Shelton reported that they have gotten the 2 new patrol cars and all the equipment is being installed.

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PC Shelton stated that they have started the project of cleaning and waxing the police department floors.

PC Shelton stated that he spoke with Basham regarding a budget revision, moving money from capital improvement to complete the painting, new doors, and safety fobs that will total \$31,000. **Motion by Honea, seconded by Graddy, to approve moving and using money from capital improvement for the police department building projects totaling \$31,000. Vote: All ayes. Holt and Bouse absent.**

Motion by Graddy, seconded by Honea, to have the first reading of Bill No. 2114 by caption only.

Vote: All ayes. Holt and Bouse absent. Thurman read Bill No. 2114 – An ordinance amending section 23-47 of the Cuba City Code, a code section regulating parking to prohibit parking on both sides of Bond Street from Fair Street to Wildcat Pride Drive during school hours. **Motion by Martin, seconded by Honea, to approve the first reading of Bill No. 2114. Roll call vote: Graddy-yes, Honea-yes, Martin-yes, Copling-yes. Holt and Bouse absent. Motion by Graddy, seconded by Martin, to have the second reading of Bill No. 2114 by caption only. Vote: All ayes. Holt and Bouse absent.** Thurman read Bill No. 2114 a second time. **Motion by Honea, seconded by Graddy, to approve the second reading of Bill No. 2114. Roll call vote: Copling-yes, Martin-yes, Honea-yes, Graddy-yes. Holt and Bouse absent.** Mayor Leathers declared that Bill No. 2114 becomes General Ordinance 1225 this 3rd day of October 2023.

Motion by Honea, seconded by Graddy, to have the first reading of Bill No. 2115 by caption only.

Vote: All ayes. Holt and Bouse absent. Thurman read Bill No. 2114 – An ordinance amending the Cuba City Code and adopting the E.P.A. model pretreatment ordinance and thereby amending Chapter 24 Article V of the Cuba City Code. **Motion by Graddy, seconded by Honea, to approve the first reading of Bill No. 2115. Roll call vote: Graddy-yes, Honea-yes, Martin-yes, Copling-yes. Holt and Bouse absent. Motion by Graddy, seconded by Honea, to have the second reading of Bill No. 2115. Vote: All ayes. Holt and Bouse absent.** Thurman read Bill No. 2115 a second time. **Motion by Martin, seconded by Graddy, to approve the second reading of Bill No. 2115. Roll call vote: Copling-yes, Martin-yes, Honea-yes, Graddy-yes. Holt and Bouse absent.** Mayor Leathers declared that Bill No. 2115 becomes General Ordinance 1226 on this 3rd day of October 2023.

Copling stated that Mapleshade Road is very dark and asked Simpson to look at for additional lighting.

Honea asked for feedback from the council about the host camper spot that was marked out. None was given at this time.

Honea stated that Genifer Cape is no longer on the fair board and they will need to make new relationships to move forward. Mayor Leathers thanked Cape for her time as she was very present and a great liaison to the park and recreation board and the city council, she will be missed greatly.

John Martin, County Clerk, stated that he purchased 24 padded chairs and 4 dollies for the election day poll workers but has nowhere to store them and asked if there was a room at Recklein Auditorium or city building to store as he would install a lock. Mayor Leathers recommended Martin to meet with Jerry Montgomery to find a suitable space for the chairs.

Clerk Garbo presented a quote for an emergency street department backhoe lower boom part/repair. The part is from McCoy for \$5185.62. **Motion by Graddy, seconded by Honea, to approve the emergency part/repair from McCoy for \$5185.62. Vote: All ayes. Holt and Bouse absent.**

Motion by Graddy, seconded by Honea, to go into executive session – closed to the public pursuant RSMo 610.021 – Section 19) Existing or proposed security systems. Roll call vote: Graddy-yes, Honea-yes, Martin-yes, Copling-yes. Holt and Bouse absent.

Motion by Graddy, seconded by Honea, to go back into open regular session. Roll call vote: Graddy-yes, Honea-yes, Martin-yes, Copling-yes. Holt and Bouse absent.

The Board of Aldermen met in closed executive session to discuss existing or proposed security systems and there were no final actions taken.

Motion by Graddy, seconded by Honea, to adjourn. Vote: All ayes. Holt and Bouse absent.

Lainie Garbo, City Clerk